


APPROVED

Date: 6-19-01

Submitted by:

Prepared by:

For reading:

Chairman of the Assembly
At the Request of the Mayor
Employee Relations 
June 5, 2001

ANCHORAGE, ALASKA

AO NO. 2001- 121

AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER 3.30 TO
PROVIDE FOR ALTERNATE WORKING SCHEDULES.

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code subsection 3.30.129B.1. is hereby amended to read as follows: (*the remainder of the section is not affected and therefore not set out*)

3.30.129 Overtime for employees assigned to range 17N and below.

B. *Pay rates for overtime.*

- 1 *Time and one-half pay.* Employees shall be paid at one and one-half times their regular rate of pay for all hours actually worked in excess of 40 hours in one workweek. For the purpose of calculating overtime compensation, time designated by this chapter as any type of holiday or leave shall not be considered as part of the 40 hours to be worked in one workweek before an employee becomes eligible for overtime compensation under this section.

Section 2. Anchorage Municipal Code section 3.30.131, including its title, is hereby amended to read as follows:

3.30.131 Regular and alternate hours of work.

A. *Regular working hours.* Regular work hours of general schedule classified municipal employees shall consist of a five-day week, eight hours a day, 40 hours a week. The standard workweek shall consist of the period from midnight Sunday to the following midnight Sunday. The standard workday shall consist of the period midnight to midnight.

B. *Alternate working hours.* Alternate work schedules may consist of workweeks other than midnight Sunday to the following midnight Sunday as approved by the Director.

Section 3. Anchorage Municipal Code section 3.30.132 is hereby amended to read as follows:

3.30.132 Shifts.

The following [TWO] types of [REGULAR] shifts are authorized:

- A. *Established shift.* A regular shift (e.g., 8:00 a.m. to 5:00 p.m. or 7:30 a.m. to 4:30 p.m.) that applies to all employees of a department, division, section or work unit.
- B. *Flex time.* A designated period (e.g., 7:00 a.m. to 6:00 p.m.) during which employees may choose their own eight-hour periods, with the approval of their agency head.
- C. *Alternate Workweek Shifts.* A designated period (e.g. 8:00 a.m. to 6:00 p.m.) that may exceed an eight-hour work shift under an approved alternate workweek schedule. Alternate shifts are included in such 40-hour workweeks in which the ending or beginning of the shift may be other than midnight Sunday to the following midnight Sunday, such as, but not limited to, shifts that begin on a mid-Friday to accommodate a 9-80 schedule and end the following mid-Friday.

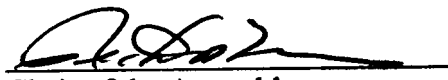
Section 4. Anchorage Municipal Code section 3.30.142 is hereby amended to read as follows:

3.30.142 Holiday falling on Saturday or Sunday.

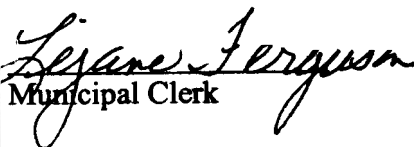
For employees scheduled to work on a regular Monday through Friday schedule, when a recognized holiday falls on a Saturday, the preceding Friday shall be recognized as the holiday. For these employees, when a recognized holiday falls on a Sunday, the Monday following shall be recognized as the holiday. For employees working other than a regular Monday through Friday schedule, or working an alternate workweek schedule, either the holiday itself or such other day as determined by the agency head will be recognized as the holiday.

Section 5. This ordinance shall become effective July 1, 2001 upon its passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 19th day of June, 2001.


Chair of the Assembly

ATTEST:


Municipal Clerk

MUNICIPALITY OF ANCHORAGE
Summary of Economic Effects - General Government

AO Number: 2000-
Sponsor:
Preparing Agency:
Others Impacted:

Title: An Ordinance Amending AMC 3.30.131, Regular working hours
Employee Relations
Employee Relations

CHANGES IN EXPENDITURES AND REVENUES: (Thousands of Dollars)

	FY00	FY01	FY02	FY03	FY04
Operating Expenditures					
1000 Personal Services					
2000 Supplies					
3000 Other Services					
4000 Debt Service					
5000 Capital Outlay					

TOTAL DIRECT COSTS:

Add: 6000 Charges from Others
Less: 7000 Charges to Others

FUNCTION COST:

REVENUES:

CAPITAL:

POSITIONS: FT/PT and Temp

PUBLIC SECTOR ECONOMIC EFFECTS:

No additional costs to Municipal Departments are anticipated by expanding Regular working hours definition to include Alternate working hours. There are potential savings in overtime.

SUMMARY OF ECONOMIC EFFECTS

PRIVATE SECTOR ECONOMIC EFFECTS:

Prepared by: *Sharon D. Moore*

Telephone: 4574

Validated by OMB *Cheryl Francis*

Date: 6/1/01

Approved by: *Daniel K. Kott*

Date: 5/24/01

(Director, Preparing Agency)

Concurred by *[Signature]*

Date: 5/1/01

(Director, Impacted Agency)

Approved by *[Signature]*

Date: 5/1/01

(Municipal Manager)